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25 August 2022

Dear Councillor

NOTICE OF DELEGATED DECISION – (DD15 22) UPGRADE OF PENTANA SYSTEM

Please find attached details of a decision taken by Mr Brinley Hill, Head of Community and Digital Services, in relation to upgrading the software system for handling corporate complaints.

As a non-Key Officer decision, call-in does not apply (Paragraph 18(a) of Part 4 (Rules of Procedure) of the Constitution).

Members of the public who require further information are asked to contact Kate Batty-Smith, Democratic Services Officer, on 01304 872303 or by e-mail at democraticservices@dover.gov.uk.

Yours sincerely

Democratic Services Officer

ENCL

1 **NOTICE OF DELEGATED DECISION - (DD15 22) UPGRADE OF PENTANA SYSTEM** (Pages 2-5)